



Grande Prairie Regional College
School of Business
Department: Academic Upgrading

Course Outline Winter 2006

EN 0110 5 (5-0-0) HS
English Grade 10 Equivalent

INSTRUCTOR: Colleen Holler **TELEPHONE:** [780] 539-2066
OFFICE: C218 **E-MAIL:** choller@grpc.ab.ca
OFFICE HOURS: 10:00 - 10:30 am M-F

PREREQUISITES/CO-REQUISITES:

EN0090 or EN0100 or equivalent placement test score.

Co-requisite course LL0110

REQUIRED TEXTS:

Langan, John and Sharon Winstanley. English Skills with Reading. Second Canadian Edition. Toronto, Canada: McGraw-Hill Ryerson Ltd., 2000

Kirkland, Glen and Richard Davies, Inside Stories I, Toronto, Canada: Harcourt Brace Canada, 1987

EN 0110 Handout in Bookstore.

DESCRIPTION:

This course includes an introductory study of literature, with an emphasis on poetry, drama and/or novel, and short stories. Both oral and group work are expected. Technical and creative aspects of writing paragraphs, essays, and a resume are a major focus. A combination of classroom teaching and computerized learning will prepare the student for writing and reading in high school level courses.

SUPPLIES RECOMMENDED:

Pens, pencil, looseleaf, binder (2"+), computer paper, dividers

COURSE DESCRIPTION:

This course includes an introductory study of literature, with an emphasis on poetry, drama and/or novel, and short stories. Both oral and group work are expected. Technical and creative aspects of writing paragraphs, an essay, and a resume are a major focus. A combination of classroom teaching and computerized learning will prepare the student for writing and reading in high school level courses. LL0110, a **co-requisite** of this course, is designed to improve your grammatical, mechanical, vocabulary, and reading comprehension skills. Spelling will be noted in all your work.

DELIVERY MODE:

This English course will include a combination of lecture, discussion, oral presentation, computer lab work, Blackboard, and group work.

CREDIT/CONTACT HOURS:

Seventy-five hours or 5 hours per week

COURSE OBJECTIVES

Upon completion of the course, students will be able to

use basic rules of organization to write a variety of paragraphs and essays

use pre-writing strategies such as outlining, diagramming, mapping, and free writing to plan paragraphs and essays

use steps in the writing process to write a paragraph or essay which makes a point and supports it

evaluate your writing by correcting errors in unity, support, coherence, and sentence skills

demonstrate knowledge of various organizational patterns such as process, cause and effect, compare and contrast, classification, description, and argument by writing paragraphs and essays which follow these forms

identify and discuss elements of fiction found in selected short stories and poetry

illustrate understanding of elements of selected types of poetry by using them in writing your own poetry

use a computer to complete assignments

use writing techniques to complete a resume package

use summarization skills, paraphrasing, and quoting correctly from sources and apply to writing

GRADING/EVALUATION

Students require a grade of 60% or better in order to continue to the next English level.

Class work and Assignments	35%
Tests, Quizzes, and Reviews	10%
Poetry Package	10%
Resume package	5%
Essay	10%
Drama	10%
Final Exam	20%

ACADEMIC UPGRADING DEPARTMENT GRADING CONVERSION CHART

ALPHA GRADE	4-POINT EQUIVALENT	PERCENTAGE GUIDELINES	DESIGNATION
A+	4	90-100	EXCELLENT
A	4	85 - 89	
A-	3.7	80 - 84	FIRST CLASS STANDING
B+	3.3	76 - 79	
B	3	73 - 75	GOOD
B-	2.7	70 - 72	
C+	2.3	67 - 69	SATISFACTORY
C	2	64 - 66	
C-	1.7	60 - 63	
D+	1.3	55 - 59	

D	1	50 - 54	MINIMAL PASS
F	0	0 - 49	FAIL

COURSE SCHEDULE/TIME LINES:

The calendar in Bb will be utilized to inform students of upcoming assignment due dates and test dates.

intro/orientation	review course outline Bb orientation computer lab Library tour	3 days
Poetry Unit	Poetry Pkg Assign 1 - 5 In class (3) Short Story Oral Presentations	4 weeks
Drama Unit	Drama Pkg Assign 1 - 7 Text Chpt 1, 2, 3 Quiz 1 In class (3) video Writing Assign 1 Short Story	3 weeks
	Assignment 2, 3, 4 Text Chpt 4, 5, 6, 7, 8 Quiz 2 Open Bk Quiz 1 Lit Voc Quiz In class (3) Short Story	4 weeks
	Assignment 5, 6 Text Chpt 9, 10, 11, 12, In class (3) Open Bk Quiz 2 Short Story	2 weeks
Resume	lecture Resume Assign 1	3 days
Final Essay	MLA, resources, outline format, essay format	2 days
Review		1 day

INSTRUCTOR POLICY

All assignments for this course are to be submitted in the required format.

Attendance is essential and is a critical component for success in this class.

Absence during an **in-class assignment** will result in a mark of zero. In-class assignments are done and completed during one class period. If you are absent that day you will not be given an opportunity to do the assignments at a later date. The marks for in-class assignments are a major part of the percentage for the class work and assignment section.

Absence during a test will result in a mark of zero. If you cannot be present at the exam, please make alternate arrangements with me **before** the exam date.

All assignments will be handed in on the expected due dates. Late assignments may not be accepted and/or may be deducted 10% per day. All assignments will be accepted before due dates, so if you know you are going to be away hand it in early. **Once a test/quiz/assignment has been handed back to the class, there is no opportunity for a later write or hand-in. You will be assigned a grade of '0' for that test, quiz, or assignment.**

If you are experiencing difficulty in any area, please let me know so we can work something out before it is too late. Please advise of any medical alerts that I should be aware of.

Each student will receive one coupon [below] that can be used for any assignment giving you a 24 hour extension with no questions asked and no penalty.

It is the student's responsibility to acquire and complete any work missed due to absence.

This coupon is valid only **ONCE and entitles me to 24 hours from the due date without explanation or penalty.**

Attach to assignment

EN 0110

