

RESEARCH GRANTS POLICY**EFFECTIVE DATE:** NOVEMBER 12, 1984**RESPONSIBILITY FOR IMPLEMENTATION:** Vice-President Academics and Research

POLICY STATEMENT:

Grande Prairie Regional College encourages and assists its Academic Staff members in carrying out research projects in their area of expertise. All research must be conducted in accordance with generally accepted standards of ethics and rigor.

PURPOSE: To create an environment that fosters applied research and clarifies the role the grant plays in off setting costs.

SCOPE: This policy applies to instructors seeking grants to fund applied research.

PROCEDURE:

The College encourages Academic Staff members to implement grant or contract supported research activities through provision of such services as:

1. Accounting and payroll services;
2. Computing, telecommunications and equipment access;
3. Purchasing and materials coordinating services;
4. Office and other space requirements, (where available);
5. Where possible, liability insurance, and Workers' Compensation coverage;
6. The scope of assistance and the extent of cost recovery must be outlined in a project proposal and gain prior approval of the Vice Presidents.

The staff member shall work through his/her respective Department Chair to ensure, firstly, that the project is defined as research and, secondly that the process for assistance can be determined prior to project commencement.

Normally, services will be provided for a nominal administrative fee.

In extraordinary circumstance the College reserves the right to waive the administrative fee.

Depending on the nature and magnitude of research, the research may be done as part of the member's assignable professional duties, or the member may be released from part of their workload to conduct the research or the member may receive an honorarium from the proceeds of the research grant.

Reviewed and Approved by Administration Council: October 1, 2001

Reviewed and Approved by Administrative Council: April 26, 2005

Reviewed and Approved by Research Planning Committee: September 19, 2011