

**PROGRAM REVIEW****EFFECTIVE DATE** July 1, 1998**RESPONSIBILITY FOR IMPLEMENTATION:** Vice-President Academics and Research

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**POLICY STATEMENT**

Grande Prairie Regional College will maintain a program review process that will ensure that the College effectively and efficiently offers high quality programs in accordance with its institutional mandate and its vision, mission, and values.

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**CROSS-REFERENCE:** Institutional Mandate, Vision, Mission and Values.

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**DEFINITIONS:**

**Program:** A series of courses which, upon completion, will lead to a credential offered by Grande Prairie Regional College or another post-secondary institution. Grande Prairie Regional College programs are identified as such in the Provider and Program Registry System

**Annual Program Review:** A formal review conducted by Departments, as specified below, based on data collected annually.

**Comprehensive Program Review:** A formal review conducted by the College on each Program every six years, or as warranted.

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**PROCEDURES/RULES STATEMENT**

The purpose of the program review is to provide needed information for accountability, program improvement and resources allocation.

1. The College will systematically collect, analyze and report qualitative and quantitative data as a basis for sound and fair decisions and recommendations concerning programs.
2. The College will annually review data indicators of program effectiveness and efficiency.

3. The College will conduct comprehensive reviews:
  - Every six (6) years; or
  - To support accreditation or other external evaluation requirement; or
  - When the annual review processes indicate the need for a more comprehensive review
  - At the discretion of the Vice-President Academics and Research
4. The Program Evaluation will be completed by the Office of the Department Chair, submitted to the Dean of the Department for approval and then forwarded to the Vice-President Academics and Research. The Vice-President Academics and Research will bring the Program Evaluation to the Program Review Committee for review and recommendations. If warranted, the Program Review Committee may initiate a comprehensive review if it is believed that the annual review findings or other factors justify a more comprehensive review.
5. Details of the comprehensive review process methodology will be determined by the Program Review Committee.
6. Recommendations from the Program Review Committee will be forwarded to Academic Council for approval.